
Business Communication Test Questions with Correct Answers

A Comma Splice - Answer-results when a comma by itself is used to join two independent clauses

Separate a compound verb - Answer-A writer should avoid using a comma to

two unrelated numbers that end up adjacent to each other in a sentence - Answer-has a reputation for expressing her self well but makes punctuation errors especially with comma placement. she should use a comma to separate...

using commas to separate a subject from its predicate - Answer-which of the following is a comma pitfall

The changes in law will affect two industries: Automobile and consumer electronics - Answer-which of the following examples is incorrect with regard to capitalizing after colons

commas are always inside the closing quotation marks - Answer-which of the following is true of punctuation marks at the end of quotations in a sentence

In mark 09', the company had the largest market share - Answer-which of the following statements illustrates the incorrect use of the apostrophe

The Revolution of the Internet: a look back - Answer-which of the following book titles has not been capitalized correctly

the employees at the headquarters use a Canon photocopier - Answer-which of the following statements has been capitalized correctly

a comma - Answer-a persons address reads "156 Chalfont Drive NW." which of the following punctuations should be used to separate the street name from the abbreviation "NW"

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David Baud



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