

N4 Building Administration Exam Notes

The site layout

Important factors when planning to incorporate the following:

1. Access roads
 - do not duplicate the public roads
 - Be careful not to harm the environment unnecessarily
 - Access should be from secondary roads and not from the main road
 - Plan early for traffic controls
 - Try to plan two gates, one entrance to and one exit from site
2. Plant and machines / Location of major plant
 - Consider the boundaries of the property and the neighbouring properties
 - Installation regulation and safety of the workers
 - Operators must have a clear view when
 - Operating the plants
 - Shelter it from the public
 - Think of theft and vandalism
 - Mobile plant needs roadways for its activities

Functions of a supervisor on site

- To receive instruction to the through their respective foreman
- To deal with problems arising from both contractor and subcontractors work
- To receive instructions from the architect
- To work in conjunction with the clerk of work
- To ensure that progress and quality of work are maintained
- To set out the building and provided levels
- To make daily reports to head office

3. Storage areas

- Material must be stored according to various special needs
- Place storage areas as near as possible to the site offices to ensure better monitoring
- Allow for enough off loading space for the delivery vehicles
- Consider the sizes and amounts of the expected materials
- Use the space in completed structures and build covered walkways strong enough to use its decks for storage
- Incorporate Accommodation for the storekeeper

4. Accommodation / site offices

- Needs of the subcontractors
- Space availability
- Activities or even the actual project
- Effect on the smooth flow of the traffic on site
- Ease of access for plankton and material
- Find the best spot to be able to overlook the site
- It should be near the stores to be aware of deliveries
- Site hits should not be in the way of any traffic, construction

Building Administration N4 Exam Papers And Answers

Sebastian Brünink



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